

NOTARY AUDIO NOTARY INTAKE FORM

First Name Middle Name Last Name

No. years as a Notary No. years as a Notary Signing Agent

Language's you speak

Do you have a business name? Yes No If yes name

If no do you know how to register your business? Yes No

I want to run my business as an individual Yes No

Type of registration (Ex: LLC, S-Corp, Corp) state registered in

State's commission In

RON certified: Not yet a Notary Notary but not a Notary Signing Agent yet

Do you have a website? if yes what is the website URL/Address:

Your E-mail address

Business contact number:

What is the best time's and/or day's to call you?

Do you have a logo? Do you have business cards?

Do you have a printer and/or scanner in your car? Tablet? Laptop?

How did you hear about the Notary Signing Agent Title?

Why do you want to be a Notary Signing Agent?

NOTARY AUDIO
QUALITY AND CONFIDENTIALITY MATTERS

What do you like to do for fun?

Do you work full time or part time?

What kind of equipment are you using: (Ex: Brother HL-62000 Printer, iPhone, 10" Android Tablet, Voice recorder, Mac Air, King safe lock box)

Are you insured ? and by who? Policy amount?

What kind of insurance do you have? Are you Bonded?

Which License do you carry

Are you NNA certified? Background check completed?

What kind of learner are you?

What is it you would like to gain out of this program?

What are your 1-month goal(s)?

What are your 6-month goal(s)?

What are your 12-month goal(s)?

What service's do you offer?

What service's do you want to offer but currently don't?

What do you feel you need help with?

What do you feel you need help with to accomplish your 1-month goal(s)?

What do you feel you need help with to accomplish your 6-month goal(s)?

What do you feel you need help with to accomplish your 12-month goal(s)?

Counties you services?

Max miles your willing to travel:

Type of Notary work you have done:

Type of loans you have closed

What training program's or course's have you taken?

What training program's or course's are you currently enroll in? Cost?

What resources do you use to learn about the Notary business? (Facebook, Books, Youtube, etc...)

What are your handles and/or links?

Which Signing Services have you registered for?

Which Signing Services do you currently work with?

Which Title Companies/ Lenders/ Attorneys have you register for?

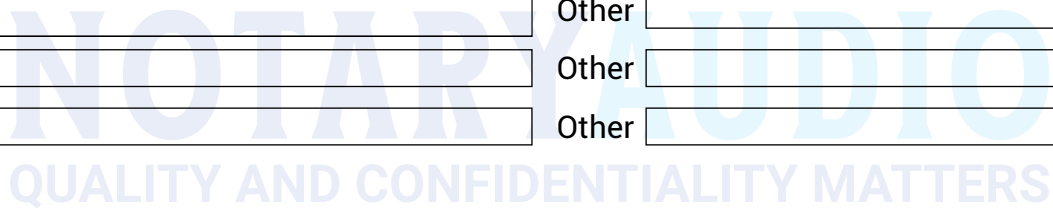
Which Title Companies/ Lenders/ Attorneys do you currently work with?

Have you done any direct marketing? please describe.

Tell us something about yourself you think we should know?

Your Base Fee Schedule: (Enter in Dollar amounts)

Single Document	<input type="text"/>	Full Purchase	<input type="text"/>
Commercial Purchase	<input type="text"/>	Construction	<input type="text"/>
Commercial Refinance	<input type="text"/>	Refinance	<input type="text"/>
Equity	<input type="text"/>	Loan Modification	<input type="text"/>
Purchase Cash	<input type="text"/>	Seller & Buyer	<input type="text"/>
Timeshare	<input type="text"/>	Reverse Mortgage	<input type="text"/>
RON (Electronic Notarization)	<input type="text"/>	Trip Only	<input type="text"/>
Signing Incomplete	<input type="text"/>	Signing canceled before scheduled appointment time	<input type="text"/>
Piggyback Loan (1 Property with 2 Loans)	<input type="text"/>	Scan Backs	<input type="text"/>
Branch Drop Off or Pick Up	<input type="text"/>	Other (Ex: Last Min \$50)	<input type="text"/>
Charge/Mile?	<input type="text"/>	Other	<input type="text"/>
Print Fee	<input type="text"/>	Other	<input type="text"/>
Other	<input type="text"/>	Other	<input type="text"/>
Other	<input type="text"/>	Other	<input type="text"/>



**When completed please e-mail this form to NotaryAudio@gmail.com
In the subject line please put Completed Notary Intake Questionnaire and in the
body of the e-mail please put your full name the state your commission in and
your phone number for verification purposes.**